Shown below is a preliminary summary of the actions taken by the Hanover County Board of Supervisors on April 10, 2013. Detailed minutes in final form will be presented to the Board for approval at a future date.

HANOVER COUNTY BOARD OF SUPERVISORS

DRAFT SUMMARY MINUTES

Hanover County Administration Building
Board Room

April 10, 2013

I. **Call to Order –** 2:00 p.m. – All Board members present.

A. **Invocation** was given by Mr. Stanley. Mr. Stanley asked those present to keep the family of Jack Lipscomb in their prayers as well as neighbors and friends who are going through difficult times and struggling with life's challenges.

B. **Pledge of Allegiance** was led by Mr. Via.

II. **Consideration of Amendments to the Agenda**

Mr. Stanley stated he brought this forward some time back and moved to amend IV E. Appointments to add the consideration of the nomination of Mr. Robby Monolo for Parks and Recreation Advisory Committee, seconded by Mr. Via.

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Consent Agenda Amended.

III. Citizens' Time

The following individuals addressed the board during citizens' time: Mr. Rick Ryan, Cold Harbor MD (Financial Forms), Mr. Berk Jones, Henry MD, (Hanover Confederate History Commemoration).

Mr. Davis responded to Mr. Jones comment and advised that he has responded to five telephone calls and two emails and did not recall an email from Mr. Jones. There have been numerous conversations and meetings on his request.

Mr. Harris advised that he will try to get with Mr. Ryan to address his questions and advised there is no pay raise for any county employee this year. Mr. Peterson clarified the pay raise for the teachers did not apply to all teachers it was for certain categories and Hanover will not be giving raises.

IV. Consent Agenda

Mr. Via made a motion to approve the consent agenda, seconded by Mrs. Kelly-Wiecek

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Consent Agenda Approved as follows:

A. Request for Authorization to Advertise Public Hearing – Ordinance 13-02 amending Chapter 20 of the Hanover County Code to implement a wastewater pretreatment program and to establish a procedure for enforcement through civil penalties

B. Request for Conditional Use Permit Extension – CUP-3-10, Am. 1-12, Camelot L.C./ Purgo, Inc. (Beaverdam Magisterial District)

C. Authorization to Advertise Public Hearing – To Receive Nominations for School Board Members – Cold Harbor and South Anna Magisterial Districts

D. Budget Appropriation – Asset Forfeiture Funds for Commonwealth's Attorney – $7,881

E. Appointments (Removed from Consent) Approved as amended by Mr. Stanley.

COMMITTEE NAME	DISTRICT	FIRST NAME	LAST NAME	TERM BEGINS	TERM LENGTH	EXPIRATION	# OF MTGS HELD IN LAST 12 MOS	# OF MTGS ATTENDED IN LAST 12 MOS	WILLING TO BE REAPPOINTED: YES/NO/ PENDING	OTHER
Roads Committee	Ashland	Scott	Byrnes	01/25/12	1 year	12/31/12	3	3	NO	Mr. Via is recommending the nomination of Roger Bowers

Parks and Recreation Advisory Commission	Beaverdam	Richard	Waldrop	12/01/09	4 Years	11/30/3			NO	Mr. Stanley recommends the nomination of Mr. Robbie Monolo for 4 years

Vote:

W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

Adoption of Proclamation – Eagle Scout – Jacob K. Schuhle, Beaverdam Magisterial District (Removed from Consent)

On a motion by Mr. Stanley, seconded by Mrs. Kelly-Wiecek, the Board adopted the proclamation.

Vote:

W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

V. Adoption and Appropriation of the FY14 Budget and Associated Ordinances, Resolutions and Tax Rates – Mrs. Wright

Mr. Harris and Mrs. Kelly-Wiecek generally discussed the debt service fund.

Budget Adoption

Mr. Davis moved to adopt, by resolution, the County Administrator's Proposed Budget presented on February 27, 2013, with the proposed amendments, including enumerated changes, presented on April 10, 2013, seconded by Mrs. Kelly-Wiecek.

General Fund	$ 207,823,245
School Fund	162,077,669
Textbook Fund	1,043,378

Food Services Fund	7,179,978
County Improvements Fund	4,811,700
School Improvements Fund	2,820,000
Debt Service Fund	19,912,552
Economic Development Fund	279,635
Utilities Fund	31,356,683
Airport Fund	532,426
Self-Insurance Fund	32,340,470
Lewistown CDA Fund	557,000
Bell Creek CDA Fund	405,000
Subtotal	$ 471,139,736
Less Interfund Transfers	(98,509,689)
Total of All Funds	**$ 372,630,047**

Mrs. Kelly-Wiecek; Mr. Stanley; Mr. Davis; Mr. Via; Mr. Peterson made budget related comments and Mr. Peterson noted this was an amended budget based on input from the public.

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

Budget Appropriation

Mr. Davis moved to appropriate, by resolution, the funds included in the adopted FY14 budget by fund category as reflected in the budget adoption resolution, seconded by Mrs. Kelly-Wiecek.

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

2013 Taxes

Mr. Davis moved to adopt, by resolution, the following taxes for calendar year 2013, seconded by Mrs. Kelly-Wiecek:

Real Property Tax Rate	$0.81
Personal Property Tax Rate	$3.57
Qualifying Fire and Rescue Vehicle Personal Property Tax Rate	$1.78
Qualifying Disabled Veterans Vehicle Personal Property Tax Rate	$1.78
Machinery and Tools Tax Rate	$3.57
Aircraft Personal Property Tax Rate	$0.50
Merchants' Capital Tax Rate	$1.90
Mobile Home Tax Rate	$0.81
Generating Equipment Tax Rate	$0.81
Hanover County Recycling Service District Tax Rate	$24.00
Atlee Manor Sewer Service District Tax Rate	$780.00

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

FY14 Related Ordinances & Resolutions

Mr. Davis moved to adopt Ordinance 13-03 Water & Sewer Fees associated with the FY14 budget, seconded by Mrs. Kelly-Wiecek.

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye

Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

Mr. Davis moved to adopt the Debt Reimbursement Resolution associated with the FY14 budget, seconded by Mrs. Kelly-Wiecek.

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

Mr. Davis moved to adopt the EMS Revenue Recovery Program Fee Increase Resolution associated with the FY14 budget, seconded by Mrs. Kelly-Wiecek.

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

Five-Year CIP

Mr. Davis moved to adopt, by resolution, the County Administrator's Proposed Five-Year Capital Improvements Program for FY14 – FY18 as presented on February 27, 2013, with any amendments adopted April 10, 2013, seconded by Mrs. Kelly-Wiecek.

Education	$ 79,795,000
Utility Fund	47,537,945
Public Works	14,446,400
Airport Fund	9,964,120
Public Safety	9,722,946

General Government Admin.	8,302,000
Debt and Revenue Reserve	4,666,603
Human Services	500,000
Parks, Recreation & Cultural	50,000
CIP 5-YR Total	**$ 174,985,014**

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

Proposed General Fund Five-Year Plan Amendment

- Recognizes net effect of Debt Service change in all five years.

	FY14	FY15	FY16	FY17	FY18
Total Net Amendments	$ (252,459)	$ (254,380)	$ (257,177)	$ (256,452)	$ (252,452)

Five-Year General Fund Financial Plan

Mr. Davis moved to adopt, by resolution, the County Administrator's Proposed Five-Year General Fund Financial Plan for FY14-FY18 as presented on February 27, 2013, and any amendments presented on April 10, 2013, seconded by Mrs. Kelly-Wiecek.

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

VI. **Transportation Update –**

A. **Highway Matters** – Mr. Cade gave his report and responded to the following questions by Board Members: Mr. Stanley thanked Mr. Winn for his help with the 54 driveway and he received calls from citizens thanking VDOT for the work done. Regarding Green Bay and Beaverdam Site Distance, requested that Mr. Cade work with the citizens to resolve that issue. Mr. Peterson commended the work that has been done in Mechanicsville District to fill the pot holes.

B. **Road Project Status Report** – Mr. Vidunas

Mr. Vidunas gave his report and responded to the following questions by Board Members: Mr. Peterson and Mrs. Kelly-Wiecek related to Cedar Lane/US Route 1 Realign intersection; Mr. Stanley questioned funding for E. Patrick Henry/Woodside.

C. **Authorization to Advertise Public Hearing: Virginia Department of Transportation FY 2014-19 Secondary Six-Year Plan** – Mr. Vidunas

Mr. Vidunas advised there is a VDOT Programming Staff present to answer any questions if necessary. Mr. Vidunas then presented this request.

Mr. Vidunas noted that the estimated allocation figures received from VDOT which are the basis for the draft plan in the agenda packet provides 1.9M over the six year plan. As the agenda package was being finalized updated figures came in and the allocation figures have gone up by 1.2M and 3.1M to be distributed over the six year period of the plan.

Mrs. Kelly-Wiecek and Mr. Vidunas generally discussed shoulder wedging on Cool Spring Road and having the S curve improvements put in as a real project and reduce the speed. Mr. Vidunas advised they can look at the speed limits periodically.

			Secondary Funds		Other Funds		
Priority	**Project**	**Estimated Cost**	**Prev.**	**FY 14-19**	**Prev.**	**FY 14-19**	**Balance to Complete (BTC)**
1.01	Countywide Engineering & Survey	$ -	$ 70,000	$ -	$ -	$ -	$ (70,000)
1.02	Countywide Fertilization & Seeding	$ -	$ 31,938	$ -	$ -	$ -	$ (31,938)
1.04	Countywide Traffic Services	$ -	$ 67,066	$ -	$ -	$ -	$ (67,066)
1.05	Countywide Right-of-Way Engineering	$ -	$ 70,000	$ -	$ -	$ -	$ (70,000)
1.06	Countywide Traffic Calming	$ -	$ 55,000	$ -	$ -	$ -	$ (55,000)
3.01	Creighton Rd - shoulder wedge & overlay	$ 299,682	$ 236,376	$ -	$ 240,000	$ -	$ (176,694)
3.02	Sliding Hill Rd / Air Park Rd. Int'n - turn lanes	$ 1,627,805	$ 1,463,284	$ -	$ -	$ -	$ 164,521
3.03	Georgetown Rd - bridge & approaches	$ 2,186,399	$ 461,777	$ -	$ 1,632,018	$ 100,610	$ (8,006)
3.04	Creighton Rd / Cold Harbor Rd Int'n	$ 6,508,000	$ 61	$ 69,021	$ 5,094,500	$ 1,344,418	$ -
3.05	Pole Green Rd / Rural Point Rd - turn lanes	$ 519,000	$ 39,500	$ -	$ 453,000	$ -	$ 26,500
3.06	Pole Green Rd / Walnut Grove Rd - turn lanes	$ 1,038,000	$ 213,500	$ -	$ 851,000	$ -	$ (26,500)
3.07	Atlee Rd Extension	$ 12,568,000	$ 479,854	$ 506,765	$ 10,921,340	$ 660,041	$ -
3.08	Cedar Ln / Rt. 1 - realignment & turn lanes	$ 6,439,000	$ -	$ 1,439,000	$ 3,500,000	$ 1,500,000	$ -
3.09	E. Patrick Henry Rd / Woodside Ln	$ 1,600,000	$ -	$ 141,000	$ -	$ -	$ 1,459,000

3.10	New Project-Cool Spring Rd - shoulder wedge & overlay	$ 170,000	$ 41,963	$ -	$ -	$ -	$ 128,037
3.11	New Project-Sliding Hill Rd - widening	$ 10,000,000	$ -	$ 1,034,026	$ -	$ 500,000	$ 8,465,974
		$ 42,955,886	$ 3,230,319	$ 3,189,812	$ 22,691,858	$ 4,105,069	$ 9,738,828
			Tot. Sec. =	**$ 6,420,131**	**Tot. Other =**	**$ 26,796,927**	

*$1,950 in unpaved road funds not allocated

No questions from Board Members.

Mrs. Kelly-Wiecek Authorized the advertisement of a joint public hearing with the Virginia Department of Transportation on May 8, 2013 on the draft Secondary Six-Year Plan (FY 14-19) and Construction Budget (FY 14), seconded by Mr. Davis.

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

VII. Presentation – Crisis Intervention Team – Ms. Beitz

Board Sheet Background: A presentation will be made to the Board of Supervisors to inform the board of a new county program called CIT (Crisis Intervention Teams) that provides verbal de-escalation skills for first responders when approaching a citizen experiencing a mental health crisis. This program is a collaboration of law enforcement, community services board, schools, jail, community corrections, communications, Fire/EMS and other community stakeholders. Program goals include decreasing psychiatric hospitalizations, incarcerations, and police use of force.

Ms. Lisa Beitz, Director of Mental Health, Substance Abuse Disorders and Prevention Services for the Community Services Board. Ms. Beitz is a member of the Steering Committee for CIT. Also present were Ms. Kelly Brown, CIT Coordinator and Captain Mike Trice, Hanover Sheriff's Office who provided background on the program, explained the need for CIT and shared progress and the vision for the future.

Mrs. Kelly-Wiecek and Captain Trice generally discussed the number of times the CIT has to be deployed over the course of a year/% of calls. Mr. Davis and Ms. Brown generally discussed the class capacity is 20. Mr. Via and Captain Trice generally discussed bi-polar disorder and professional intervention before someone is harmed.

VIII. Presentation – Urban Land Institute Richmond; RVA Reality Check

Board Sheet Background: Tim Davey representing Urban Land Institute Richmond will present information to the Board regarding the May 14, 2013 RVA Reality Check exercise. Reality Check is an opportunity for regional leaders to work together on where the projected growth of housing and jobs should be located. A RVA Reality Check Fact Sheet and Case Statement are attached.

Mr. Frank Harksen, Deputy County Administrator, introduced Mr. Tim Davey, Timmons Group, representing ULI who presented this item.

Mr. Stanley asked that whoever is at the game will not say all the economic development in the other localities and housing in Hanover as that will not work. Please ensure that everyone at the game makes things even. Mr. Davey advised that game day participant placement will help to soften that as they used a matrix of job description, diversity, geographic diversity, age diversity, cultural diversity so there are no loaded tables. Mr. Davis made similar comments as this board would like to balance out Hanover not being just a bedroom community and welcome businesses into Hanover. Mr. Davey advised there will be no jurisdictional boundaries on the maps participants use. Mr. Peterson advised he has attended the three sessions held so far and this will start a very important conversation. Mrs. Kelly-Wiecek asked if we will be able to differentiate in the growth of residential, commercial and Mr. Davey advised it will be 200,000 each of homes and jobs. Mrs. Kelly-Wiecek asked if there is a way to accommodate for high/low density housing and Mr. Davey advised you will be able to see what is already high/low density on the map and then add on. Mr. Peterson mentioned the sustainability issues and how we can effectively grow in a good way and this is not trying to control how people develop their properties and Mr. Davey stated correct the results will show a map of what is listed on each parcel and the developer can then see what is sustainable and it is another tool to talk to constituents and developers about.

IX. Tour of County Facilities (Woods House & Building Inspections) –
Mr. Butler

Board Sheet Background: *Facilities Management Staff will provide a tour of the Woods House & Building Inspections.*

At 4:10 p.m. the board adjourned for their tour of County Facilities led by Mr. Dave Butler, Facilities Management. The tour consisted of the Woods House; Building Inspections and Facilities Management and reconvened in the Board Room at 5:24 p.m. (Mr. Wade and Mr. Rives did not attend the tour).

X. Recess

At 5:25 p.m., the Chairman announced the Board would be in recess until 7:00 p.m.

Reconvene – 7:00 p.m. All Board Members present.

XI. Citizens' Time

The Chairman opened Citizens' Time and Offered to anyone who wanted to address the Board of Supervisors for up to five minutes on any matter within the scope of the Board's authority that is not on the agenda for that meeting. Seeing no one come forward, the Chairman closed Citizens' Time.

XII. Planning Public Hearing – Mr. Maloney

<u>SPECIAL EXCEPTION</u>

SE-26-12 **WILLIAM P. METZGER**, Request a Special Exception Permit in accordance with Chapter 26, Article 3, Section 26-21.18 of the Hanover County Zoning Ordinance to permit a service contractor (ice cream/food trucks) operated as a home occupation on GPINs 8727-54-3642 and 8727-54-1550, consisting of approximately 12.60 acres, zoned A-1, Agricultural District, and located at the terminus of Buckeye Road (State Route 647) approximately 0.625 miles north of its intersection with Studley Road (State Route 606) in the **HENRY MAGISTERIAL DISTRICT**.

Mr. Maloney reviewed this request, displayed the zoning map,

Executive Summary:

- The entire operation shall occur only on the 2.02 acre parcel
- Applicant requests that the following be allowed in the operation of the home business
  - Up to 4 commercial vehicles
  - 1 pull behind trailer

Community Meeting was held on April 2, 2013:

- Issues raised at the meeting included the following:
  - Safety of Buckeye Road; Needs further improvements
    - Work with VDOT to see if improvements possible
  - Relocation of applicant entrance off Doe Trail
    - Applicant expressed willingness to relocate

Sketch Plan was displayed.

Staff Recommendation:

APPROVAL subject to the conditions outlined in the staff report

The Chairman asked if Board Members had any questions. Hearing none, opened the public hearing and asked all those in favor or in opposition to come forward.

Mr. William Metzger, Applicant, Henry Magisterial District, has operated the business for 16 years. When he received the letter with the zoning violation he went through the process to purchase the additional land so he could move forward with the Special Exception. At the Community meeting it was suggested that Mr. Metzger will work with VDOT to see if they can make the road safer. The driveway – he has contractors lined up to move the driveway and make it a non-issue.

Mr. Joe Hale, Henry Magisterial District, came forward and noted his wife (Barbara) also in the audience. They are not totally against the request and wanted the board to understand why they requested that the driveway be moved. Speaking from the standpoint that the Doe Trail property owners are the ones obligated by deed to maintain the road and since Mr. Metzger's business has grown and with increase in vehicle traffic as the ordinance says he can have 10 trucks. If Mr. Metzger grows that is great but would like to see the business grown with the access on Buckeye Road and the Hales are supportive of Mr. Metzger being able to make a living and support his family. Agree there are safety issues on Buckeye Road with the big curve and whatever can be done about that is great. This is the background on requesting the driveway be moved.

Mr. Hazzard asked if Mr. Hale would be satisfied if the driveway is moved, is that the only concern. Mr. Hale advised he is concerned about the wear and tear on the road and the safety of the road but that is a VDOT issue. Mr. Peterson clarified this is for four trucks and Mr. Hale advised but he could come back for more.

Seeing no one else come forward, the Chairman closed the public hearing and asked if Board Members had any questions. Hearing none entertained a motion for approval.

Mr. Davis advised he appreciated Mr. Metzger going through and following the recommendations of the Planning Commission and appreciate that there is a time for citizen input and is why Mr. Davis called for the public meeting. Mr. Davis stated that no one opposed the business but in looking at this in its totality he would like to limit the number of vehicles as it fits within the land use, hours of operation and the private drive was required as it was best and Mr. Davis supports the staff recommendations on screening. This special exception does not apply to the site distance on Buckeye but the Board is in the process of looking at the safety issue and noted again it has no particular bearing on this case.

Mr. Davis made a motion to approve SE-26-12, seconded by Mr. Hazzard.

	Vote:
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
G. E. Via, III	Aye
Elton J. Wade, Sr.	Aye

SE-26-12 Approved.

Announcements

Mr. Harris announced the Beaverdam Wine Festival is this Saturday, April 13th. Mr. Stanley advised there will be a lot of vendors and hot air balloons.

Adjournment

At 7:14 p.m., the Chairman adjourned the meeting to April 24, 2013 – Hanover County Administration Building – 6:00 p.m.