

Shown below is a preliminary summary of the actions taken by the Hanover County Board of Supervisors on September 12, 2012. Detailed minutes in final form will be presented to the Board for approval at a future date.

HANOVER COUNTY BOARD OF SUPERVISORS

DRAFT SUMMARY

Hanover County Administration Building Board Room

September 12, 2012

2:00 p.m. I. Call to Order

The Chairman called the meeting to order at 2:00 p.m. Six Board Members were present – Mr. Wade absent at 2:00 p.m. and arrived at 4:09 p.m.

Mr. Peterson noted the passing of Mr. Oscar Watson, Black Creek Fire Department and requested a moment of silence in his memory.

A. Invocation

Mr. Peterson gave the invocation.

B. Pledge of Allegiance

Mrs. Kelly-Wiecek led the Pledge of Allegiance.

II. Consideration of Amendments to the Agenda

The Chairman asked if there were any amendments to the agenda.

Mrs. Kelly-Wiecek advised Board Members that Staff has placed an addendum to the Consent Agenda - Item IV. H. – Adoption of Proclamation – Workforce Development Month at their place for review. This would change the month the proclamation is recognized from October to September of each year and is in support of the Capital Region Workforce Development Board of which she is a member representing Hanover County.

Mr. Hazzard moved that the consent agenda be amended to include Item IV. H. – Adoption of Proclamation – Workforce Development Month, seconded by Mr. Davis.

	Vote:
G. E. "Ed" Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Absent for the vote

Agenda Amended.

III. Citizens' Time

The Chairman opened Citizens' Time and asked if anyone wished to address the Board of Supervisors for up to five minutes on any matter within the scope of the Board's authority that is not on the agenda for this meeting. Seeing no one come forward, the Chairman closed Citizens' Time.

IV. Consent Agenda

The Chairman asked if there were any items to be removed. Mrs. Kelly-Wiecek made a motion to approve the consent agenda, seconded by Mr. Davis.

	Vote:
G. E. "Ed" Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Absent for the vote

Consent Agenda Approved as follows:

- A. Request for Authorization to Advertise for a Public Hearing- Leasing of Announcer Stand at Courthouse Park- GPIN 8810-41-8712 (Beaverdam Magisterial District)
- B. Consideration of Groundwater Withdrawal Mitigation Plan for Hanover Courthouse Water System (Beaverdam Magisterial District)
- C. Adoption of Resolution – Acceptance of Streets into the Secondary System of Highways – Haws Pointe Subdivision (Henry Magisterial District)
- D. Agreement between the Ashland Economic Development Authority and the County of Hanover

E. Approval of Supplemental Agreement – Public Works - For the Proposed Widening of U.S. Route 360 and the Relocation of Bell Creek Road (Mechanicsville Magisterial District)

F. Assessment Appeal—Brandy Hill Plaza Shopping Center

H. **Amended Agenda Item** - Adoption of Proclamation – Workforce Development Month

At the request of Ms. Kelly-Wiecek, the Board of Supervisors is being asked to adopt the proclamation recognizing September, 2012, as Workforce Development Month in Hanover County.

Appointments (Removed from consent agenda)

Reappointment approved as recommended.

	Vote:
G. E. “Ed” Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Absent for the vote

COMMITTEE NAME	DISTRICT	FIRST NAME	LAST NAME	TERM LENGTH	EXPIRATION	# OF MTGS HELD IN LAST 6 MOS	# OF MTGS ATTENDED IN LAST 6 MOS	WILLING TO BE REAPPOINTED: YES/NO/PENDING	Recommendation By APPLICABLE BD MEMBER
Economic Development Authority-Hanover County	Henry	James Aubrey	Hill	4 years	07/31/12	4 (1 Joint Mtg with BOS/PC/EDA)	2 (1 Joint Mtg with BOS/PC/EDA)	YES	Mr. Davis Recommends Reappointment

2:15 p.m. V. Presentation of Proclamation – John Nelms – Recognizing Years of Service as Chief Assessor

The Chairman came forward along with Mr. Nelms. The Chairman then read and presented the proclamation to Mr. Nelms. Board Members and members of the audience recognized Mr. Nelms’ years of service with a standing ovation.

2:30 p.m. VI. Overview of Recent Activities – Capital Region Airport Commission – Mr. Mathiasen, President/ CEO

Mr. Mathiasen, President/CEO of the Capital Region Airport Commission (CRAC) will brief the Board on the (CRAC) recent and upcoming activities

Gave out a handout of the presentation which is on file with the Board's records. The presentation covered: REC: An Example of Regional Cooperation; Richmond International Airport Snapshot; Recent Headlines at Richmond International Airport; Fare Premiums at RIC; From RIC, 19 Nonstop Destinations; Five-Year Plan for East Side Development; Maps depicting site locations points at RIC.

No questions from the Board. The Chairman stated what a great job Mr. Mathiasen does and support CRAC in keeping air fares down.

2:45 p.m. VII. Richmond 2015 – World Road Cycling Championships Update - Mr. Wilson Flohr, Chief Executive Officer, Richmond 2015

Board Sheet Background: On July 27, 2011 the Board of Supervisors adopted a resolution in support of the bid for the 2015 World Road Cycling Championships to be held September 19-27, 2015 (resolution on file with board's records). It was initially projected that this event would positively impact the Richmond region's economy by \$135 million; including thousands of support staff, participants, and spectators. As the region was successful in being selected to host this event, the organization managing this event (Richmond 2015) has requested to make a presentation to update the Board of the scope of this event and Hanover's potential role with cycling events that will showcase Hanover. As an example, Kings Dominion is being considered a starting point for a race that would go through Hanover. It is anticipated that as part of this update, that specific economic impacts to the County will be presented and that the County may be asked to contribute to Richmond 2015 in helping make this unique event that is showcased around the world a success.

After the presentation, the Board may want to direct the County Administrator to further quantify the effects of this positive impact to the County and include in the FY14 Proposed Budget contributions to assist in the planning and execution of the event.

Mr. Flohr's presentation covered the benefits of bringing Richmond 2015 to Hanover. Economic Impact Study which was requested by the County Administrator was reviewed. \$11.3M for Hanover (does not include Town of Ashland). \$11.3 M: \$9.9M in total visitor spending (\$6.7M will be direct visitor spending) (\$200,000 in hotel & retail sales tax revenue and \$1.4 M in organizational expenditures (900,000 is direct spending within Hanover County). Requesting \$300,000 investment from Hanover County which would bring extensive visibility; Host Start of Team Time Trial; Youth & Family Focused Initiatives and Economic Impact.

Chairman thanked Mr. Flohr and advised we will look at the request during next budget process. The Chairman asked if Board Members had any questions.

Mr. Stanley stated as an international event it will be very positive and he and Mr. Hazzard met with Staff, Mr. Flohr and Mr. Copp. Mr. Stanley advised knowing Mr. Flohr and Mr. Copp and their leadership it will be a success.

Mr. Stanley stated he has a motion and clarified it is not to say we will spend \$300,000 and then made a Motion to authorize the County Administrator to work with Richmond 2015 to budget a financial contribution in connection with the race event starting in Hanover County, seconded by Mrs. Kelly-Wiecek as we are authorizing the County Administrator to explore ways to provide some financial involvement.

Mr. Peterson concerned as very little detail in costs and projections and encouraged County Administrator to work closely as we are proud to be part of Richmond Region and want to carry our weight and do what is reasonable to support the event however we do not provide funding to our own departments with more substantial information and want to make sure we have that before we determine what our proper proportional support is.

Mr. Hazzard this is the idea to not commit to a dollar value but to study the impact and costs so we are sure we get the bang for the buck of the citizen's money.

Mr. Flohr will work with Mr. Harris' Team for what makes the most sense to provide the greatest amount of exposure and the route that is chosen together with the UCI as the governing body.

Mrs. Kelly-Wiecek – TV coverage greater Richmond partnership is trying to attract from our target market and exposure Hanover receives will give them more familiarity with our region. Prime time TV network – what network will cover this? Flohr in the process of talks now but cannot discuss until there is an agreement. Mrs. Kelly-Wiecek – vignettes – who would choose, manage, edit approve. Flohr we will not dictate rather find your needs and desires. Mrs. Kelly-Wiecek who will pay will we work with network. 2015 will work with Hanover and will be part of discussions with network and team.

Tim Miller, CEO; Lee Coleman, Chief Marketing Officer, Jim Copp, CFO were also present. Mr. Tim Miller addressed the Board regarding the TV coverage Richmond 2015 the organizing committee is host broadcaster and will partner with a network to broadcast image and is what will be distributed worldwide. We control what people see, vignettes 2015 work with Hanover to develop and up to you how you want to showcase and an expense of the county's as it may be used for other things. Mrs. Kelly-Wiecek it would be a side benefit and a marketing tool. 9.9M is that over and above what we would normally see at that time of the year. Mr. Harris we may have a number that does not go together – 9.9 is the economic impact. 250,000 for lodging/hotels our staff have looked at them as they are based on a number of assumptions. Mrs. Kelly-Wiecek Finance committee would want to see that level of detail and then to the Board. Mr. Harris today's suggested request is based on lodging and sales tax (direct dollars-those are number around \$300,000 that would be the excess capacity in the hotel rooms and the sales tax impact of the meals and associated purchases and is the basis for the assumption of the request of \$300,000.). Mr. Harris reiterated no commitment of \$300,000.

Mr. Davis confidence in 2015 team based on Mr. Copp and Mr. Flohr's past example of leadership. Mr. Stanley reiterated we will review this thoroughly.

	Vote:
G. E. "Ed" Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Absent for the vote

Motion Carries

3:15 p.m. VIII. Update – Dominion Resources Green Tech Incubator – Mr. Gaskin

Board Sheet Background: Staff update regarding progress with, and upcoming events relating to, the Dominion Resources Greentech Incubator.

Hanover County is partnered with the Town of Ashland and Dominion Resources in funding and operating the Dominion Resources Greentech Incubator. The Dominion Resources Greentech Incubator was designed to identify and assist start-up and early-stage companies developing products or services in the green/clean technology area, including alternative energy, energy conservation, or energy management products. The facility offers start-up businesses office space, business mentoring, and entrepreneurial education programs. Establishment of an entrepreneurial center is one of the goals of the County Economic Development Strategic Plan.

Mr. Gaskin noted the Rebranding to Greentech Innovation Center; updated website/marketing; launching a business plan competition – Tech Challenge! Hanover focused on technology businesses. Goal to have competition each fall. Winners will get to grow their business by utilizing our resources. Prizes have been raised from the private sector, \$10,000 grand prize.

Chairman name change with different businesses. Mr. Gaskin as long as it is technology based.

Mr. Hazzard – explain what the tenants get from Hanover. Mr. Gaskin they pay rent not enough to recoup costs it is a start up resource. We also have virtual tenants who get access from our coaching services. What is Dominions contributions – 50,000 per year and resource? Mr. Hazzard – how do we keep them in Hanover. Econ Dev Strategy. Mr. Gaskin – it is a business decision and we will not garner each tenant and we hope to increase the percentage. It is up to us to make the case to transition in acceptable work space in our community.

Mr. Hazzard what is Hanover getting. Mr. Gaskin – branding.

Mr. Hazzard not sure based on return.

Mr. Davis – recruiting and retention. Tactics slide – govt program training for private sector is a concern. What are the milestones for this. Mr. Gaskin landlord; ideally the rents will pay for operation, long term launch tech business that will grow tech jobs in Hanover and in the future if this does not happen then refocus and move on to something else. We need to experiment more with it.

Mr. Harris we talked originally about a five year window when this was brought to the board originally and Dominion agreed to this so half way through we are doing this check and in 24 months we will be in conversations with Dominion as they are the major sponsor.

Mr. Gaskin virtual office may be the more effective element. Mr. Hazzard we need to incorporate VoTech students mentoring program and be flexible.

Mr. Peterson most startups don't make it. Mr. Gaskin – we have had two. Mr. Peterson is there a time limit before they leave the incubator. Mr. Harris recommended limit but have not asked anyone to leave.

3:30 p.m. IX. Proposed Overall Strategic Plan – Mr. Casey

Board Sheet Background: On January 11, 2012, the Board was updated on the process for the County's Overall Strategic Plan. As part of that presentation, the Board was apprised of the County Vision, Mission and Value statements and 2) Six draft strategic focus areas (Education, Community, Safety, Human Services, Stewardship-Creativity-Innovation, and Service-Engagement). Based upon feedback provided by the Board and others, an Economic Development stand-alone focus area has been added; rather than part of Community and the Stewardship-Creativity-Innovation focus area was reduced to the simpler title of Stewardship. For an Overall Strategic Plan to be completed, each of the strategic focus areas now has a goal statement, strategies and objectives. These attributes will facilitate further development of individual focus area strategic plans and key indicators of performance. It is proposed that the attached Overall Strategic Plan be adopted by the Board of Supervisors and serve as the guiding document by which other strategic plans can then be better developed through an engaged exercise with the community, clients, customers, employees and businesses, as applicable. It would be anticipated that every five years the Overall Strategic Plan would be freshly reviewed to determine if any edits or new strategies are warranted. However, earlier revisions could be considered, if warranted, as individual focus area strategic plans are developed

3:15:56 PM Mr. Rives left the meeting.

Mr. Casey – reviewed this request.

3:18:20 PM Mr. Rives returned.

Mrs. Kelly-Wiecek thrilled with the stewardship piece and formalizing it. We as staff and Board Members are engaged in that part.

Mr. Stanley Motion for Adoption Overall Strategic Plan, seconded by Mrs. Kelly-Wiecek.

	Vote:
G. E. "Ed" Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Absent for the vote

Motion Approved.

3:45 p.m. X. Update – Department of Public Works, Small Municipal Separate Storm Sewer Systems Phase II General Permit – Annual Report and Potential Future Requirements – Mr. Flagg

Board Sheet Background: In accordance with applicable state and federal rules, Hanover County filed a registration statement for coverage under the Virginia Pollutant Discharge Elimination System (VPDES) General Permit for Small Municipal Separate Storm Sewer Systems (MS-4) in 2009. The registration statement includes State stormwater management requirements mandated by Section 402 of the Federal Clean Water Act (without state or federal funding). This requirement is intended to reduce to the “maximum extent practicable” sources of pollution runoff from land use such as residential and commercial developments, vehicles, equipment and urban non point sources of pollution.

Since Hanover owns and operates a number of stormwater systems throughout the county were required to submit a permit and develop, implement, and enforce a stormwater management program designed to reduce the discharge of pollutants from the storm system to the maximum extent practicable, to protect water quality, and to satisfy the water quality requirement of the Clean Water Act and associated State Law. The regulations require Hanover to develop programs and fully implement the measures covering 6 primary areas. These six areas pertain to minimum control measures for: (1) Public education and outreach on stormwater impacts; (2) Public notice requirements; (3) Illicit discharge detection and elimination; (4) Construction site stormwater runoff control; (5) Post-construction stormwater management in new development and redevelopment; (6) Pollution prevention / good housekeeping for municipal operations.

The Staff will present an overview of some of the activities currently used to comply with the current permit terms. At the state level, this regulatory program continues to change. Staff will also summarize some of the potential future changes to the MS-4 program and associated registration statement next year. Many of the specifics will not be finalized until the state regulatory process is complete in 2013.

Mr. Flagg presented information on this item.

Mrs. Kelly-Wiecek asked about grass clippings which are left on the street and street sweeping.

Mr. Flagg if poorly managed it causes a problem when they wash into the storm water. Mrs.

Kelly-Wiecek asked why does VDOT leave clippings when they mow.

Mr. Flagg – twice a year it is gotten up with street sweepers. As we balance it is an issue of where our dollars are applied.

Mr. Via County rents the street sweeper. Do we use our own trucks? Mr. Flagg goes to a truck and disposed of at waste facility. Mr. Via: How often does the county find itself out of compliance and what do we do to react. Mr. Flagg – do not have exact numbers today. We have a number of internal audits internally and address them as they occur.

Mr. Via asked about the number of instances where a citizen or business damaging environment getting reported to the EPA/DEQ. Mr. Flagg only in certain instances usually it is resolved with staff and citizen. One incident where pesticides drained reported, fuel spill require reporting. Owner is required to pay expense of clean up.

4:08:00 PM Mr. Rives left the meeting.

Mr. Peterson regulations are state mandated business community is penalized to meet regulations in excess. With this in mind as it hurts economic development and should we ask the legislative committee look at items. Mr. Flagg: we have to take a long view and create regional cooperation.

4:09:35 PM Mr. Wade arrived to the meeting.

4:10:40 PM Mr. Peterson Trinity church reduced run offs but still had to build off site drainage even though they approved from what it was before and they could not build the structure they hoped for and were forced from that by state regulations. If it is a public issue should not be forced on businesses and non-profits and if can be brought before legislative community would appreciate it.

4:15 p.m. XI. Status of 2012 / 2013 Hanover County Schools Opening – Dr. Wilson

Board Sheet Background: Dr. Janelle Wilson, Superintendent of Schools, will give a status of the recent Hanover County Schools Opening.

4:11:58 PM Davis left the meeting.

Dr. Wilson –

4:12:22 PM Rives returned

4:15:22 PM Davis returned to the meeting.

4:25:56 PM Davis – medication administration number we are responsible for is huge, our return on investment is unbelievable, congratulated Dr. Wilson and Staff on the HVAC program.

Mrs. Kelly-Wiecek asked about the evaluation process teachers, principals' superintendents state or federal. Dr. Wilson – VA DOE and the development of the processes are expected as part of the waiver to the elementary/secondary education act through the federal government. Mrs. Kelly-Wiecek will we save any money by getting the waiver. Dr. Wilson not sure at this time. Mrs. Kelly-Wiecek – nutritional regulations. Dr. Wilson – students are being provided healthy options and seem to be not balking and consuming it.

Chairman – thanked Dr. Wilson and the school board for the great relationship and commended her on the excellent job she does.

4:30 p.m. XII. Tour of Historic Courthouse Improvements – Mr. Sager

Board Sheet Background: Parks and Recreation Staff will provide a tour of historic courthouse improvements which consist of the new fence, sidewalk and ornamental lights.

4:30:10 PM Greg Sager came forward asked board members to begin the tour. Board Members left for the Historic Courthouse.

4:53:31 PM reconvene from tour.

4:53:52 PM Mr. Rives left the meeting.

4:54:23 PM Mr. Rives returned.

Mr. Via thanked Parks and Rec Staff for the tour and for all they.

4:45 p.m. XIII. Closed Session – Section 2.2-3711(A)(7) of the Code of Virginia – Consultation with Legal Counsel Regarding Status of condemnation of avigation easement - Hanover v. Tolanda Carter Hardy et al.

Mr. Peterson moved that the Board of Supervisors go into Closed Session pursuant to the following: Section 2.2-3711(A)(7) of the Code of Virginia – Consultation with Legal Counsel Regarding Status of condemnation of avigation easement - Hanover v. Tolanda Carter Hardy et al., Seconded by Mr. Stanley.

	Vote:
G. E. “Ed” Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Aye

Motion approved.

Board Members entered Closed Session at 4:55 p.m. At the conclusion of the Closed Session, all Board Members returned to the Boardroom, and the Chairman called the regular meeting back to order at 5:16 p.m.

Certification of Closed Session

Mr. Peterson moved that the Board of Supervisors certify that during the Closed Session only public business matters lawfully exempted from the open meeting requirement of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. Mr. Stanley seconded the motion.

	Vote:
G. E. “Ed” Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Aye

Motion approved.

Closed Session Action – Approve the Settlement agreement between Hanover County and Tolanda Carter Hardy

Mr. Via made a motion to Approve the Settlement agreement between Hanover County and Tolanda Carter Hardy resolving the condemnation of the avigation easement over an 8.54 acre parcel designed as GPIN 7797-39-2163 for a total compensation of \$60,000 plus \$10,000 in expert and attorney fees, seconded by Peterson.

	Vote:
G. E. “Ed” Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Aye

5:15 p.m. XIV. Recess

At 5:18:25 PM p.m. the Board went into recess.

Reconvene

At 7:00 p.m. the Board reconvened. All Board members were present.

7:00 p.m. XV. Citizens’ Time

The Chairman opened Citizens’ Time and asked if anyone wished to address the Board of Supervisors for up to five minutes on any matter within the scope of the Board’s authority that is not on the agenda for this meeting. Seeing no one come forward, the Chairman closed Citizens’ Time.

XVI. Presentations of Proclamations –

- A. Charles “Bear” Carneal (Beaverdam Magisterial District) – Recognizing Years of Service with Fire / EMS
Mr. Stanley came forward along with Charles “Bear” Carneal. Mr. Stanley then read and presented the proclamation. Board Members and members of the audience recognized Mr. Carneal’s years of service with a standing ovation.

- B. Eagle Scout - Johnathan Fitzgerald (Henry Magisterial District) – Boy Scout Troop 544

Mr. Davis came forward along with Eagle Scout Fitzgerald. Mr. Davis then read and presented the proclamation.

XVII. Public Hearings –

- A. Department of Public Utilities - Quitclaim of Atlee Road Water Storage Tank property, GPIN 8706-11-5021 (Chickahominy Magisterial District) – Mr. Craft

Board Sheet Background: Va. Code Section 15.2-1800 requires that a public hearing be held prior to disposal of any real property. The Department of Public Utilities owns the Atlee Road Water Storage Tank property, GPIN 8706-11-5021, and wishes to dispose of this property because it has been determined to be surplus.

The Atlee Road water storage tank, pump station, piping and appurtenances were constructed and placed in service circa 1986. The facility was decommissioned during 2010 after twenty-four years of service and demolished during 2011. Public Utilities' Conditional Use Permit #3-86 for the facility expired March 18, 2012.

A Permanent Utility Easement across the property's frontage will be retained by Public Utilities for an existing waterline that will remain in service.

The subject property was part of the adjacent property owned by the Timberlakes (GPIN 8706-11-5306) at the time it was acquired circa 1985. The Timberlakes have agreed to pay \$2,000 for the lot, its assessed value in 2011.

Public Utilities recommends conveying ownership of the property to Donald H.C. and Betty B. Timberlake, owners of the adjacent property, less and except a variable width permanent utility easement, subject to payment of consideration in the amount of \$2,000 by Mr. and Mrs. Timberlake to the County.

7:08:17 PM Gary Craft – presentation. The location of the site was displayed; overview; lot to be quitclaimed; photos of the property before and after the facility was demolished.

No questions from the Board.

The Chairman opened the public hearing and asked if anyone wished to address the Board in favor or in opposition. Seeing no one come forward, closed the public hearing.

Mrs. Kelly-Wiecek comments in support and then made a motion to Approve the quitclaim deed for the disposal of property consisting of a 0.450 acre property, GPIN 8706-11-5021, to Donald H.C. and Betty B. Timberlake, owners of the adjacent property, less and except a variable width permanent utility easement, subject to payment of consideration in the amount of \$2,000 by the Timberlakes to the County, seconded by Mr. Hazzard.

	Vote:
G. E. "Ed" Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

B. Public Works – Conveyance of Real Estate for the Route 33/54 Intersection Project (South Anna Magisterial District) – Mr. Flagg

Board Sheet Background: The Department of Public Works (DPW) received a request from the Virginia Department of Transportation (VDOT) regarding the conveyance of real estate from Hanover County to VDOT for the Route 33/54 Intersection Project. The two parcels are identified as Parcel 024 and Parcel 025 on the attached Sheet 5 of the plans for the Route 33, Project 0033-042-107, RW201 and described in the attached draft deed. They are on the north side of 33 just a little south of the intersection with Greenwood Church Road where improvements for the project begin.

These parcels were dedicated to Hanover County previously for the purposes of future road construction.

The DPW recommends approval of the conveyance by deed using the attached draft deed which has been approved as to form by the county attorney, and plan sheet prepared by the Virginia Department of Transportation, or documents substantially similar, and requests authorization for the County Administrator to take all actions necessary to finalize the transaction.

Mr. Flagg presentation. Maps were displayed showing parcels.

Mr. Hazzard if we turn this down will we stop the intersection from being built. Mr. Flagg likely not.

The Chairman opened the public hearing – seeing no one to address the board, the Chairman closed the public hearing.

Mr. Hazzard stated since it will not stop the project- Motion to approve conveyance by deed of real estate parcels 024 and 025 as described in the attached draft deed and plan Sheet 5, and to authorize the County Administrator to take all actions necessary to convey the property interest, seconded by Mr. Stanley.

	Vote:
G. E. “Ed” Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Aye

Motion Approved.

XVIII. Planning Public Hearings – Mr. Maloney

Mr. David Maloney, Acting Director of Planning, came forward to present the Planning Public Hearings.

SPECIAL EXCEPTIONS

SE-17-12 HELEN F. AND RILEY B. LOWE REVOCABLE TRUST, Request a Special Exception Permit in accordance with Title I, Article 5, Section 3.3.d.1(e) of the Hanover County Zoning Ordinance to allow two temporary buildings for use as sales offices for an approved real estate development (Providence subdivision) on GPIN 7880-83-0625, consisting of approximately 55.84 acres, zoned RS(c), Single-Family Residential District with conditions, and located on the northeast quadrant of the intersection of Woodside Lane (Town of Ashland road) and Providence Church Road (State Route 662) in the **BEAVERDAM MAGISTERIAL DISTRICT**.

Mr. Maloney presented this request, displayed the General Parcel Map,

Planning Analysis:

- ❖ HHHunt and Ryan Homes will be constructing homes in the Providence Subdivision
 - The submitted sketch plan shows two 672 sq.ft. temporary sales trailers
 - The temporary sales site is located approx. 90’ off of Woodside Lane within a wooded area
 - ❖ To ensure that they are removed in a timely manner, staff recommends a condition that the trailers be removed within 30 days of issuance of a certificate of occupancy for the model homes
- overall development plan with location of two trailers was displayed.

Staff Recommendation:

APPROVAL subject to conditions as outlined in the staff report

The Chairman asked if Board Members had any questions. Hearing none, opened the public hearing and asked all those in favor or in opposition to come forward.

Mr. Jonathan Rideout, Chesterfield, Representative for HH Hunt, came forward and HH Hunt is in agreement with staff report and offered to answer questions.

No questions from the Board.

Seeing no one else come forward, the Chairman closed the public hearing and asked if Board Members had any questions.

Mr. Stanley advised he has spoken with Mr. Dan Schmidt, with HH Hunt and advised that he sees no problem with the request and then made a motion to Approve SE-17-12, seconded by Mr. Hazzard.

	Vote:
G. E. “Ed” Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Aye

SE-17-12 Approved.

SE-18-12 LISTON P. WEBB, Requests a Special Exception Permit in accordance with Title I, Article 5, Section 1.6.24 and Article 9, Section 7.2 of the Hanover County Zoning Ordinance to allow a fence and associated columns to be taller than permitted on GPIN 8718-30-1705, consisting of approximately 10.35 acres, zoned A-1, Agricultural District, and located on the north line of Georgetown Road (State Route 651) approximately 1,300 feet west of its intersection with Sugarloaf Drive (State Route 1755) in the **HENRY MAGISTERIAL DISTRICT**.

Mr. Maloney presented this request, displayed the General Parcel Map,

Planning Analysis:

- ❖ In the A-1 District, a Special Exception Permit is required for a fence in the front yard that is:
 - Greater in height than 4' but less than 7'
 - For columns that exceed the height of the fence by more than 1'
- ❖ The applicant is requesting a SE to allow an existing brick fence that is 7' tall with 9' brick columns

- ❖ In March, 2012, the applicant obtained a building permit (BP #12-504) prior to constructing the fence
- ❖ The building permit is reviewed by Building Inspections and is issued at the time an application is submitted; it is not routed to Planning to determine conformity with the Zoning Ordinance
 - In this case, it was unfortunately issued without notifying the applicant that a Special Exception Permit was required due to its height

A sketch plan was displayed depicting elevation, layout and photo of the fence.

Staff Recommendation:

APPROVAL subject to conditions as outlined in the staff report

The Chairman asked if Board Members had any questions. Hearing none, opened the public hearing and asked all those in favor or in opposition to come forward.

Mr. Mac Chenault, applicant rep, Beaverdam MD, came forward. Have reviewed the staff report, spoke with Mr. Maloney and Mr. Davis , are in full agreement and offered to answer any questions.

Seeing no one else come forward, the Chairman closed the public hearing and asked if Board Members had any questions. Mr. Davis made a motion to approve **SE-18-12**, seconded by Mr. Wade.

	Vote:
G. E. "Ed" Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Aye

SE-18-12 Approved.

SE-16-12 MATTHEW C. HOLLINS, Requests a Special Exception Permit in accordance with Title I, Article 5, Section 1.6.19 of the Hanover County Zoning Ordinance to allow a home occupation (firearm sales and repair) in an accessory building on GPIN 7718-06-2886, consisting of approximately .92 acre, zoned A-1, Agricultural District, and located on the north line of Dogwood Trail Road (State Route 620) approximately 1,400 feet east of its intersection with Maple Grove Farm Lane (Private Road) in the **SOUTH ANNA MAGISTERIAL DISTRICT**. Exhibit 2 of 2 (Email from Mr. Corker requesting not allowing signage or the sale of firearms, ok to work on or paint them)

Mr. Maloney presented this request, displayed the General Parcel Map,

Planning Analysis:

- ❖ The business would be conducted within 438 sq. ft. of an existing 720 sq. ft. detached garage
 - The business consists of a water transfer coating process to camouflage firearms called hydro graphics camo dipping
 - Customers would be by appointment only
- ❖ The applicant has conveyed to staff that sales of firearms is not the intent of the home occupation
- ❖ Since the applicant has indicated sales is not intended at this time, staff recommends a condition that no sales of firearms will be conducted at the site
- ❖ Staff also recommends a condition that no firearms will be discharged on the site since there is no location on the .92 acre parcel property that would comply with Sec. 24-4. of the Hanover County Code
 - Must be at least 100-yds from any building occupied or used as a dwelling and public right of way and there is no place on the property that meets that ordinance requirement.

Aerial view of the property and the various measurements was displayed. The sketch plan was displayed.

Staff Recommendation:

APPROVAL subject to conditions as outlined in the staff report

The Chairman asked if Board Members had any questions. Mrs. Kelly-Wiecek in referring to the Visual Plan –is the property behind wooded and is there a possibility that individuals will walk through fire discharge. Mr. Maloney that property is primarily wooded and there is that possibility but that property is not subject to the SE. Mr. Rives clarified that the discharge within 100 yards and clarified what Mr. Maloney stated earlier. Hearing no one else, opened the public hearing and asked all those in favor or in opposition to come forward.

Mr. Matthew Hollins, Applicant, came forward and offered to answer questions. Mr. Hazzard asked how advertisement will be done. Mr. Hollins advised business cards primarily and the physical address will not be listed on a website, business card or a flyer. The applicant advised his plan is to have a mail box similar to a po box without having to divulge his physical address and deliveries will be handled that way.

Ms. Mary Greblunas, next door neighbor, ok with everything except physical address would like to see that as a special condition and referred to the email a neighbor sent reflecting that.

Seeing no one else come forward, the Chairman asked Mr. Maloney about the specific condition.

Mr. Maloney advised you could add a condition that would prohibit any signage not sure about board having authority over website and printed material.

Mr. Rives advised the conditions of the special exception determine the use of the property governed by the special exception. If the owner of the property were to use the property address on business card that is outside of purview of board on a special exception.

Mr. Hazzard asked Mr. Hollins by your agreement you already indicated that you do not intend to do that is that correct. Mr. Hollins agreed and stated he has a question about the signage and it would acknowledge there is a business there and permitted to have a 2 x 2 sign. Mr. Hollins stated one concern by neighbors was potential theft and a thief going to the wrong property. Mr. Hollins then brought forward a mockup of the sign showing the acronym of the company which was passed out to the Board for review. Mr. Hazzard asked freestanding. Mr. Hollins responded by the road hanging from his address plate.

Ms. Greblunas stated signage was one of the conditions originally and is why she did not address it and it is very important her and stated the applicant just needs to make his address more clear that is posted on this property and the applicant showed a mockup of the sign. Ms. Greblunas then requested a deferral to allow the other neighbor to have input.

Seeing no one else come forward, the Chairman closed the public hearing.

Mr. Hazzard stated rather than deferring asked the applicant to agree to leave the sign off and the applicant stated his agreement from the audience. Mr. Hazzard then made a motion to approve without signage **SE-16-12**, seconded by Mr. Stanley.

	Vote:
G. E. "Ed" Via, III	Aye
W. Canova Peterson	Aye
Sean M. Davis	Aye
Wayne T. Hazzard	Aye
Angela Kelly-Wiecek	Aye
Aubrey M. Stanley	Aye
Elton J. Wade, Sr.	Aye

SE-16-12 Approved.

9:30 p.m. XIX. Announcements

Mr. Davis reviewed that earlier today Hanover County was selected as a five time winner of America's Promise 100 Best Communities for Young People and stated he was present at the announcement today which was hosted at Kiddie Kingdom one of many programs highlighted

within this year's 100 Best Communities application because of its unique partnership between local and non-profit day care and the school system through the early childhood inclusion effort.

10:00 p.m. XX. Adjournment –

At 7:35:10 PM , the Chairman adjourned the meeting to September 26, 2012 – Hanover County Administration Building – 6:00 p.m.