

**HANOVER COUNTY BUILDING INSPECTORS OFFICE
LICENSURE REQUIREMENTS**

Title 54.1, Chapter 11, Article 1, requires that contractors, sub-contractors and owner-developers be licensed. For purposes of that requirement, the terms are defined in Va. Code § 54.1-1100 as follows:

Contractor – means any person, firm association, or corporation that for a fixed price, commission, fee or percentage undertakes to bid upon, or accept, orders or contracts for performing, managing, or superintending, in whole or in part, the construction, removal, repair or improvement of any building or structure permanently annexed to real property owned, controlled, or leased by another person or any other improvements to such real property.

Owner-developer – means any person who performs or supervises the construction, removal, repair or improvements of any building or structure permanently annexed to real property owned, controlled or leased by him or any other improvements to such property when either (i) the total value of all such improvements to or upon any single parcel of land is \$70,000 or more or (ii) the total value of all such improvements to or upon all real property undertaken by him within any twelve-month period is \$500,000 or more, but shall not include a person who performs or supervises the construction, removal, repair or improvement of (i) not more than one building upon his own real property and for his own use during any twenty-four-month period (ii) industrial or manufacturing facilities for his own use, or (iii) any person who contracts with a duly licensed Class A contractor classified as a building contractor to perform such construction, removal, repair or improvements.

Any person found guilty of conducting these regulated activities without a license is subject to a fine not to exceed \$200 per day, in addition to penalties of a Class 1 misdemeanor (up to 12 months in jail and a fine of not more than \$2,500 either or both).

Virginia Code § 54.1-1111 allows those not subject to licensure to file an affidavit to that effect, as a prerequisite to issuance of a building permit.

AFFIDAVIT

The undersigned, after being duly sworn, affirms that he/she is the owner of a certain tract of land described as Tax Map Parcel _____, which is not controlled or leased by another party, that he/she has applied for a building permit, that he/she is familiar with the licensure requirements which are a prerequisite to issuance of a building permit, that he/she is not and will not conduct activities of a contractor, subcontractor, or owner-developer, as defined above, and that he/she is not subject to licensure as a contractor, subcontractor or owner-developer.

Signature: _____

Name (print or type): _____

Address: _____

Driver's License #: _____

Date: _____

**COMMONWEALTH OF VIRGINIA
STATE-AT-LARGE, to-wit:**

Sworn and subscribed to before me, a Notary Public, this _____ day of _____, 20____, by _____.

My commission expires:

Notary Public