

# Building Inspections

## DESCRIPTION

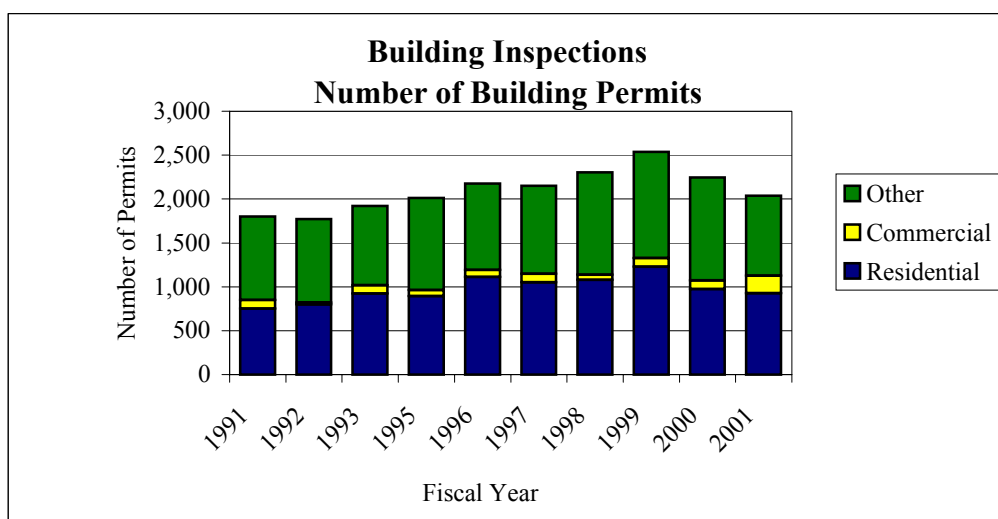
The Building Inspection's Office assures that all buildings constructed in the County conform to health and safety requirements mandated by the Virginia Uniform State Building Code. The Office enforces the Code and proffered requirements by reviewing the construction plans and specifications of buildings and making on site inspections. The Office also maintains complete records of every building constructed in the County.

## GOALS AND OBJECTIVES

- Continue cooperative training program within the region to promote enforcement uniformity and customer satisfaction;
- Process residential building permit applications within two weeks and commercial within 30 days;
- Utilize user fees to pay for departmental operating costs;
- Continue to meet with anyone building any type of structure in the County to provide advice to ensure the construction will be safe and usable.

## SERVICE LEVELS

	<u>FY01</u> <u>Budget</u>	<u>FY01</u> <u>Actual</u>	<u>FY02</u> <u>Budget</u>	<u>FY02</u> <u>Forecast</u>	<u>FY03</u> <u>Budget</u>
Per capita cost of operating department	\$ 10.67	\$ 10.31	\$ 11.50		\$ 12.20
Commercial plan reviews:					
Number of plans reviewed		201	200	255	260
Average number of days to review		11	15	12	14
Pre-application plan reviews:					
Number of plans reviewed			66	46	65
Average number of days to review			15	15	15
Residential plan reviews:					
Number of plans reviewed	1,040	925	1,050	925	950
Average number of days to review	7.5	12.0	10.0	6.5	6.5
Inspections:					
Number of inspections per day	144	137	150	140	145
Number of inspections per inspector	14	14	15	14	15
Number of days from requested to completed inspection	1	1	1	1	1



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## BUDGET HIGHLIGHTS

FY03

The increase in operating expenditures is due to the addition of funding to provide cell phones to inspectors, the reallocation of the County's insurance costs, and an increase in the number of replacement computers for the department. The increase in capital outlay is for the purchase of replacement vehicles.

FY04

The increase in salaries and fringe benefits is due to a number of factors including increased hours for the cashiers and advancement in the respective career ladder programs. The primary cause of the decrease in operating expenditures is the reduction of computer replacements.

## BUDGET SUMMARY

### Expenditures

	<b>FY02 Budget</b>	<b>FY02 Actual</b>	<b>FY03 Budget</b>	<b>FY04 Budget</b>	<b>Percent Change</b>
<b>Building Inspections:</b>					
Salaries and Fringe Benefits	\$ 943,494	\$ 928,881	\$ 987,038	\$ 1,045,031	5.9%
Operating Expenditures	87,599	80,622	121,634	88,051	-27.6%
Capital Outlay	17,500	23,111	31,750	17,429	-45.1%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,048,593</b>	<b>\$ 1,032,614</b>	<b>\$ 1,140,422</b>	<b>\$ 1,150,511</b>	<b>0.9%</b>

### Revenue

Building Permits	\$ 551,000	\$ 633,068	\$ 579,000	\$ 721,000	24.5%
Mechanical Permits	175,000	166,052	180,000	219,000	21.7%
Electrical Permits	122,000	122,195	128,000	158,000	23.4%
Plumbing Permits	94,000	87,255	98,000	122,000	24.5%
Septic Tank Permits	16,000	10,415	11,000	12,000	9.1%
<b>Total Department Generated Revenue</b>	<b>\$ 958,000</b>	<b>\$ 1,018,985</b>	<b>\$ 996,000</b>	<b>\$ 1,232,000</b>	<b>23.7%</b>
Generated Revenue Percent of Budget	91.4%	98.7%	87.3%	107.1%	

### **Other General Fund Revenue**

	<b>\$ 90,593</b>	<b>\$ 13,629</b>	<b>\$ 144,422</b>	<b>\$ (81,489)</b>	<b>-156.4%</b>
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Other General Fund Percent of Budget

Full-time Positions	21	21	21	21	0.0%
Part-time Positions	2	2	2	2	0.0%
Full-time Equivalents	22.0	22.0	22.0	22.0	0.0%

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## FUTURE FUNDING ISSUES

	<b>FY05</b>	<b>FY06</b>	<b>FY07</b>	<b>FY08</b>
	<u>Plan</u>	<u>Plan</u>	<u>Plan</u>	<u>Plan</u>
<b><u>Expenditures</u></b>				
Salaries and Fringe Benefits	\$ 1,076,382	\$ 1,108,673	\$ 1,186,933	\$ 1,272,541
Operating Expenditures	90,252	92,509	100,221	112,727
Capital Outlay	15,875	31,750	31,750	49,750
<b>TOTAL</b>	<b>\$ 1,182,509</b>	<b>\$ 1,232,932</b>	<b>\$ 1,318,905</b>	<b>\$ 1,435,018</b>
<b><u>Revenue</u></b>				
Building Permits	\$ 834,000	\$ 872,000	\$ 912,000	\$ 953,000
Mechanical Permits	190,000	195,000	200,000	205,000
Electrical Permits	140,000	146,000	152,000	158,000
Plumbing Permits	107,000	112,000	117,000	122,000
Septic Tank Permits	12,000	13,000	13,000	14,000
<b>Total Department Generated Revenue</b>	<b>\$ 1,283,000</b>	<b>\$ 1,338,000</b>	<b>\$ 1,394,000</b>	<b>\$ 1,452,000</b>
Generated Revenue Percent of Budget	108.5%	108.5%	105.7%	101.2%
<b>Other General Fund Revenue</b>	<b>\$ (100,491)</b>	<b>\$ (105,068)</b>	<b>\$ (75,095)</b>	<b>\$ (16,982)</b>
Other General Fund Percent of Budget	-8.5%	-8.5%	-5.7%	-1.2%
Full-time Positions	21	21	22	23
Part-time Positions	2	2	2	2
Full-time Equivalents	22.0	22.0	23.0	23.0

The Plan funds a Mechanical Engineer in FY07 and a Property Maintenance Inspector in FY08. The capital outlay funding is for replacement vehicles in all years plus an additional vehicle for the Property Maintenance Inspector in FY08.