

Courts

DESCRIPTION

The Courts system is made up of the Circuit Court, General District Court, Magistrate, and Juvenile and Domestic Relations Court. The Circuit Court of Hanover is a trial court of general jurisdiction which has authority to try both civil and criminal cases. The Supreme Court of Virginia establishes the rules of practice and procedures for the Circuit Court. The Circuit Court Judge is appointed to an eight year term by the General Assembly. The Circuit Court has appellate jurisdiction over all appeals from the General District Court and Juvenile and Domestic Relations Court. These cases are heard from the beginning as though there had been no prior trial. A final judgment of the Circuit Court may be appealed to the Virginia Court of Appeals or the Supreme Court of Virginia, depending on the nature of the case.

One of the principal functions of the Magistrate is to provide an independent review of complaints from Sheriff's Deputies and citizens of the County. These complaints form the basis used to determine whether a warrant of arrest should be issued. In addition, the Magistrate conducts bail bond hearings, commits offenders to jail, and releases prisoners from jail. The Circuit Court is responsible for the law library which provides a source of reference for local lawyers and judges.

The Circuit Court appoints the following: jury commissioners, grand jurors, special policemen, Board of Zoning Appeals, Electoral Board, Courthouse Committee, Commissioner of Chancery, Marriage Commissioners, and others as provided by the Code of Virginia.

The law library (at the request of the Hanover Bar) contains legal information which may be of interest to local lawyers. The legal assistant to the Circuit Court Judge maintains the Law Library by daily updating, including pocket parts to publications, and shelving new and replacement volumes.

The Courts receive direct funding from the Commonwealth, in addition to funds appropriated by the County. Revenues recorded in the General Fund from the Courts represent fines, forfeitures, and excess fees from the Circuit Court.

GOALS AND OBJECTIVES

- Maintain file of drug offenders with suspended licenses;
- Maintain collections percentage at 75%;
- Set up receivables for cases within 24 hours; and
- Send out payment request notices within two days of court.

SERVICE LEVELS

	FY05	FY05	FY06	FY06	FY07
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Forecast</u>	<u>Budget</u>
Per capita cost of operating Courts (Goal 5)	\$2.79	\$2.51	\$2.97	\$	3.89

BUDGET HIGHLIGHTS

FY06

Salaries and fringe benefits increased due to continued higher health insurance costs. The Circuit Court's increase in operating expenditures is due to funding for a new judge. The increase in the General District Court's operating expenditures is primarily due to an increase in small capital outlay for courtroom furniture.

FY07

The budget contains \$33,200 for repairs for the Circuit Court, \$12,600 for the General District Court, and \$20,000 for the Juvenile and Domestic Relations Court (J&DR). Additionally, the J&DR Court has \$15,700 for furniture. All other funding is at a maintenance level.

Courts

BUDGET SUMMARY

Circuit Court

Expenditures

	FY05 Budget	FY05 Actual	FY06 Budget	FY07 Budget	Percent Change
Circuit Court					
Salaries and Fringe Benefits	\$ 98,588	\$ 100,567	\$ 108,286	\$ 114,933	6.1%
Operating Expenditures	42,050	23,032	63,650	65,792	3.4%
Capital Outlay	-	-	-	33,200	100.0%
Total Expenditures	\$ 140,638	\$ 123,599	\$ 171,936	\$ 213,925	24.4%

Revenue

Courthouse Maintenance Fees	\$ 43,000	\$ 46,212	\$ 44,000	\$ 49,000	11.4%
Total Department Generated Revenue	\$ 43,000	\$ 46,212	\$ 44,000	\$ 49,000	11.4%
Generated Revenue Percent of Budget	30.6%	37.4%	25.6%	22.9%	
Other General Fund Revenue	\$ 97,638	\$ 77,387	\$ 127,936	\$ 164,925	28.9%
Other General Fund Percent of Budget	69.4%	62.6%	74.4%	77.1%	
Total Revenue	\$ 140,638	\$ 123,599	\$ 171,936	\$ 213,925	24.4%

Full-time Positions	2	2	2	2	0.0%
Full-time Equivalents	2.0	2.0	2.0	2.0	0.0%

FUTURE FUNDING ISSUES

	FY08 Plan	FY09 Plan	FY10 Plan	FY11 Plan
Expenditures				
Salaries and Fringe Benefits	\$ 119,429	\$ 124,102	\$ 128,958	\$ 134,004
Operating Expenditures	67,766	69,799	71,893	74,049
Capital Outlay	10,000	-	-	-
Total Expenditures	\$ 197,195	\$ 193,901	\$ 200,851	\$ 208,053

Revenue

Courthouse Maintenance Fees	\$ 50,000	\$ 52,000	\$ 54,000	\$ 56,000
Total Department Generated Revenue	\$ 50,000	\$ 52,000	\$ 54,000	\$ 56,000
Generated Revenue Percent of Budget	25.4%	26.8%	26.9%	26.9%

Other General Fund Revenue	\$ 147,195	\$ 141,901	\$ 146,851	\$ 152,053
Other General Fund Percent of Budget	74.6%	73.2%	73.1%	73.1%

Total Revenue	\$ 197,195	\$ 193,901	\$ 200,851	\$ 208,053
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Full-time Positions	2	2	2	2
Full-time Equivalents	2.0	2.0	2.0	2.0

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BUDGET SUMMARY

General District Court

Expenditures

	<u>FY05 Budget</u>	<u>FY05 Actual</u>	<u>FY06 Budget</u>	<u>FY07 Budget</u>	<u>Percent Change</u>
General District Court					
Salaries and Fringe Benefits	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Expenditures	74,309	71,454	87,760	89,045	1.5%
Capital Outlay	15,000	14,298	-	12,600	100.0%
Total Expenditures	\$ 89,309	\$ 85,752	\$ 87,760	\$ 101,645	15.8%

Revenue

Recovered Costs - Postage	\$ -	\$ -	\$ 8,000	\$ 9,000	12.5%
Total Department Generated Revenue	\$ -	\$ -	\$ 8,000	\$ 9,000	100.0%
Generated Revenue Percent of Budget	0.0%	0.0%	9.1%	8.9%	

Other General Fund Revenue

	\$ 89,309	\$ 85,752	\$ 79,760	\$ 92,645	16.2%
Other General Fund Percent of Budget	100.0%	100.0%	90.9%	91.1%	

Total Revenue

	\$ 89,309	\$ 85,752	\$ 87,760	\$ 101,645	15.8%
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Full-time Positions	-	-	-	-	0.0%
Full-time Equivalents	-	-	-	-	0.0%

FUTURE FUNDING ISSUES

Expenditures

	<u>FY08 Plan</u>	<u>FY09 Plan</u>	<u>FY10 Plan</u>	<u>FY11 Plan</u>
Salaries and Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	91,716	94,468	97,302	100,221
Capital Outlay	-	-	-	-
Total Expenditures	\$ 91,716	\$ 94,468	\$ 97,302	\$ 100,221

Revenue

Recovered Costs - Postage	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Total Department Generated Revenue	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Generated Revenue Percent of Budget	9.8%	9.5%	9.2%	9.0%

Other General Fund Revenue

	\$ 82,716	\$ 85,468	\$ 88,302	\$ 91,221
Other General Fund Percent of Budget	90.2%	90.5%	90.8%	91.0%

Total Revenue

	\$ 91,716	\$ 94,468	\$ 97,302	\$ 100,221
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Full-time Positions	-	-	-	-
Full-time Equivalents	-	-	-	-

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BUDGET SUMMARY

Magistrates

Expenditures

	FY05 Budget	FY05 Actual	FY06 Budget	FY07 Budget	Percent Change
Magistrates					
Salaries and Fringe Benefits	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Expenditures	2,700	2,020	2,700	3,725	38.0%
Capital Outlay	-	-	-	-	0.0%
Total Expenditures	\$ 2,700	\$ 2,020	\$ 2,700	\$ 3,725	38.0%

Revenue

Total Department Generated Revenue	\$ -	\$ -	\$ -	\$ -	0.0%
Generated Revenue Percent of Budget	0.0%	0.0%	0.0%	0.0%	
Other General Fund Revenue	\$ 2,700	\$ 2,020	\$ 2,700	\$ 3,725	38.0%
Other General Fund Percent of Budget	100.0%	100.0%	100.0%	100.0%	
Full-time Positions	-	-	-	-	0.0%
Full-time Equivalents	-	-	-	-	0.0%

FUTURE FUNDING ISSUES

Expenditures

	FY08 Plan	FY09 Plan	FY10 Plan	FY11 Plan
Salaries and Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	3,837	3,952	4,070	4,193
Capital Outlay	-	-	-	-
Total Expenditures	\$ 3,837	\$ 3,952	\$ 4,070	\$ 4,193

Revenue

Total Department Generated Revenue	\$ -	\$ -	\$ -	\$ -
Generated Revenue Percent of Budget	0.0%	0.0%	0.0%	0.0%
Other General Fund Revenue	\$ 3,837	\$ 3,952	\$ 4,070	\$ 4,193
Other General Fund Percent of Budget	100.0%	100.0%	100.0%	100.0%
Full-time Positions	-	-	-	-
Full-time Equivalents	-	-	-	-

Courts

BUDGET SUMMARY

Juvenile and Domestic Relations Court

Expenditures

	FY05 Budget	FY05 Actual	FY06 Budget	FY07 Budget	Percent Change
Juvenile and Domestic Relations Court					
Salaries and Fringe Benefits	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Expenditures	23,550	17,796	21,600	40,298	86.6%
Capital Outlay	6,000	6,906	-	20,000	100.0%
Total Expenditures	\$ 29,550	\$ 24,702	\$ 21,600	\$ 60,298	179.2%

Revenue

Total Department Generated Revenue	\$ -	\$ -	\$ -	\$ -	0.0%
Generated Revenue Percent of Budget	0.0%	0.0%	0.0%	0.0%	
Other General Fund Revenue	\$ 29,550	\$ 24,702	\$ 21,600	\$ 60,298	179.2%
Other General Fund Percent of Budget	100.0%	100.0%	100.0%	100.0%	
Full-time Positions	-	-	-	-	0.0%
Full-time Equivalents	-	-	-	-	0.0%

FUTURE FUNDING ISSUES

	FY08 Plan	FY09 Plan	FY10 Plan	FY11 Plan
Expenditures				
Salaries and Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	25,747	26,519	27,315	28,134
Capital Outlay	-	-	-	-
Total Expenditures	\$ 25,747	\$ 26,519	\$ 27,315	\$ 28,134

Revenue

Total Department Generated Revenue	\$ -	\$ -	\$ -	\$ -
Generated Revenue Percent of Budget	0.0%	0.0%	0.0%	0.0%
Other General Fund Revenue	\$ 25,747	\$ 26,519	\$ 27,315	\$ 28,134
Other General Fund Percent of Budget	100.0%	100.0%	100.0%	100.0%
Full-time Positions	-	-	-	-
Full-time Equivalents	-	-	-	-

All of the Courts have maintenance level funding for fiscal years 2008 through 2011.