

## Important HR Contacts

Human Resources  
P.O.Box 470  
7497 County Complex Road  
Hanover, VA 23069  
[www.co.hanover.va.us/personnel](http://www.co.hanover.va.us/personnel)

Main Line: 365-6075  
HR Fax: 365-6334  
HR/Purchasing Conference Room: 365-6838  
Job Line: 365-6489 x 5706  
Job site: [www.hanovercountyjobs.com](http://www.hanovercountyjobs.com)

### Human Resources Staff

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Kristi Phaup	HR Specialist	365-6337	<a href="mailto:klphaup@co.hanover.va.us">klphaup@co.hanover.va.us</a>
Marilyn Johnson	Administrative Assistant	365-6075	<a href="mailto:mmjohnson@co.hanover.va.us">mmjohnson@co.hanover.va.us</a>
Sheilah Frattini	Customer Service Agent	365-7118	<a href="mailto:saftrattini@co.hanover.va.us">saftrattini@co.hanover.va.us</a>

Company/Benefit	Website	Phone/Fax
<b>Genworth</b> Long Term Care		866-859-6060
<b>Humana</b> Retiree Health insurance	<a href="http://www.humana.com">www.humana.com</a>	866-396-8810
<b>AFLAC</b> Insurance & Flex Spending	<a href="http://www.aflac.com">www.aflac.com</a>	877-353-9487 (?’s or claims) 877-353-9256 (fax)
<b>Southern Health</b> Health Insurance	<a href="http://www.southernhealth.com">www.southernhealth.com</a>	800-627-4827 (customer service) 804-747-3700 (Richmond Office)
MHNet	<a href="http://www.mhnet.com">www.mhnet.com</a>	800-975-8919
Vision (VSP)	<a href="http://www.vsp.com">www.vsp.com</a>	800-877-7195
Mail Order Prescription	<a href="http://www.medco.com">www.medco.com</a>	800-627-4872
<b>Optima</b> Employee Assistance Program	<a href="http://www.optimaep.com">www.optimaep.com</a>	800-899-8174
<b>Delta Dental</b> Dental Insurance	<a href="http://www.deltadentalva.com">www.deltadentalva.com</a>	804-527-1392
Premier/Preferred		800-237-6060
DeltaCare		800-862-0838
<b>Lincoln Financial Group</b> Deferred Comp	<a href="http://www.lincolnalliance.com">www.lincolnalliance.com</a>	800-234-3500
Tom Ferguson	<a href="mailto:Tom.Ferguson@LFG.com">Tom.Ferguson@LFG.com</a>	866-248-5381
<b>Minnesota Life</b> Life Insurance	<a href="http://www.minnesotamutual.com">www.minnesotamutual.com</a>	800-441-2258 804-644-2420
<b>Standard</b> Short-Term/Long Term Disability	<a href="http://www.thestandard.com">www.thestandard.com</a>	888-937-4783
<b>Virginia Credit Union</b>	<a href="http://www.vacu.org">www.vacu.org</a>	804-323-6000 800-285-6609
<b>Virginia Retirement System (VRS)</b>	<a href="http://www.varetire.org">www.varetire.org</a>	888-827-3847
<b>VML</b> Workers Compensation		877-234-0898 (NT24 – 24 hour hotline)