

**HANOVER COUNTY, VIRGINIA
TEMPORARY SIGN PERMIT APPLICATION**

Please type or print using black ink

Site Name:		GPIN(s):		
Location:				
Zoning:		Acreage:		Purchased/Leased Date:
Building	Frontage:		Square Footage:	Wall Height:
Owner Name:				
Owner's Address:				
Phone Number:		Fax Number:		
Contractor:				
Contractor's Address:				
Phone Number:		Fax Number:		
Number of Uses on Lot:		List Uses:		
<i>Note: If more than four (4) uses, list "Shopping Center"</i>				
Number of Signs:		Sizes of Each Sign:		
List Date(s) Sign Will Be Displayed				
Have you had a temporary sign within the last calendar year?			Yes	No
If yes, list date(s) sign was displayed:				
Accompanying this application should be the following:				
1. A plat showing the subject property and all adjacent property owners.				
2. A detailed drawing of the proposed sign(s) including an accurate representation of the finished sign(s), accurate dimensions and square footage.				
3. A drawing showing location(s) of proposed sign(s).				
4. The required fee.				
ADVISEMENT				
<ul style="list-style-type: none"> ◆ NO TEMPORARY SIGN SHALL BE PLACE WITH IN THE VDOT RIGHT-OF-WAY. ◆ NO TEMPORARY SIGN SHALL BE ILLUMINATED. ◆ ALL TEMPORARY SIGNS SHALL BE SECURELY ANCHORED TO THE GROUND. ◆ ALL TEMPORARY SIGNS SHALL BE LOCATED TO RESPECT PUBLIC SAFETY. 				
<i>I hereby certify that the information I have provided is true to the best of my knowledge.</i>				
Applicant's Signature:			Date:	
OFFICE USE ONLY:				
Approved By:		Permit No.:		
*Fee Amount:		Date of Payment:	Permit Expiration Date:	
<i>* Fee Calculation is \$50.00 + \$0.50/sq. feet (Each sign type is to be computed separately)</i>				
<u>TEMPORARY SIGN PERMIT REGULATIONS</u>				
A temporary sign permit is valid for "sixty (60) days during one (1) calendar year, comprising no more than four (4) nonconsecutive periods".				
The fee for a temporary sign permit is fifty dollars (\$50.00) plus fifty cents (\$0.50) per square feet or a fraction thereof.				