



WWW.HANOVERSHERIFF.COM

LATERAL ENTRY EMPLOYMENT WORKSHEET

Please complete the following worksheet when applying for the Hanover County Sheriff's Office **LATERAL ENTRY PROGRAM**. This information is used as a preliminary review of your qualifications to determine your individual eligibility and placement. All information shall be deemed accurate. Any attempt, whether deliberate or otherwise, to misrepresent yourself as a respective candidate for the Hanover County Sheriff's Office shall be cause for automatic disqualification from the selection process.

Fax completed worksheet to 804-365-6323

Full Name:	
Phone Number:	Email:
Current Employing Agency:	
Date of Hire:	
Current Position:	
Career Development Level: (If applicable)	
Current Salary:	Minimum Salary You Will Accept:
Current Employing Agency Function: (Check one)	
<input type="checkbox"/> Courts/Civil Process/Corrections	
<input type="checkbox"/> Law Enforcement	
Past Law Enforcement Experience: (Provide agency name and dates of employment)	
Name of Basic Law Enforcement Academy Attended:	
Last Performance Evaluation: (Check one)	
<input type="checkbox"/> Exceeds Standard	<input type="checkbox"/> Standard
<input type="checkbox"/> Above Standard	<input type="checkbox"/> Below Standard
Written Disciplinary Action(s) and Date(s): (Current & Past Law Enforcement Agencies)	
Avoidable Vehicle Accident(s) and Date(s): (Current & Past Law Enforcement Agencies)	
Average Firearms TQC Score Last Twelve Months:	
Unexcused Sick Leave Usage Last Twelve Months:	
Total College Credit Hours:	Total Specialized Training Hours:

**PART III
CURRENT AND FORMER POLICE OFFICERS**

This section only applies to current and former police officers

What Police/Law Enforcement Agency(s) are you currently or were previously employed by?

What are/were your date(s) of employment? From: ___/___/___ To: ___/___/___

Have you been the subject of any internal investigations or citizen complaints? Yes [] No []

Provide name of internal affairs investigator:

If yes, explain in full all circumstances.

Disposition:

Have you ever been suspended from duty, with or without your police powers, for any reason, except medical?

Yes [] No [] If yes, explain in full all circumstances.

Have you been subject to any departmental disciplinary actions? Yes [] No [] If yes, explain in full all circumstances.

Have you been involved in any traffic accidents while operating departmental or government vehicles?

Yes [] No [] If so how many? _____ What was the disposition of each?

Do not sign below until instructed to do so by the Investigator.

Investigator

Date

Applicant

Use reverse side of page for additional data, if needed.

HANOVER COUNTY SHERIFF'S OFFICE - CONFIDENTIAL QUESTIONNAIRE

What assignments, special training and skills have you had as a police officer, and how long have the assignments lasted (skills: radar, F.T.O, etc)?

How have you been rated on your evaluations? Excellent [] Above Satisfactory []
Satisfactory [] Below Satisfactory []
Unsatisfactory [] Other: _____

Explain any performance evaluations of which you received less than satisfactory. (Please provide copies of performance evaluations for the past two years)

Have you ever been questioned/interviewed/interrogated by your department's Internal Affairs Unit?

Yes [] No [] If yes, explain in full all circumstances:

Have you ever discharged your service weapon either on-duty or off-duty, other than for training purposes or for authorized animal euthanasia? Yes [] No [] If yes, explain in full all circumstances:

Have you ever given an untruthful statement in court or to your department's Internal Affairs Unit concerning your actions as a Police Officer? Yes [] No [] If yes, explain in full, all circumstances.

Do not sign below until instructed to do so by the Investigator.

Investigator

Date

Applicant

Use reverse side of page for additional data, if needed.

HANOVER COUNTY SHERIFF'S OFFICE - CONFIDENTIAL QUESTIONNAIRE

Have you ever been charged or investigated for the use of excessive use of force or police brutality?
Yes [] No [] If yes, explain in detail giving dates, location, type of call, investigator, and disposition.

Please explain the reasons why you want to leave your current, or why you left your previous law enforcement/police employer.

Have you been investigated by your current/past agency for an allegation of domestic violence/spousal abuse? Yes []
No [] If yes, explain in full, all circumstances:

Do not sign below until instructed to do so by the Investigator.

Investigator

Date

Applicant

Use reverse side of page for additional data, if needed.

HANOVER COUNTY SHERIFF'S OFFICE - CONFIDENTIAL QUESTIONNAIRE
CONTINUATION SHEET

Use this space to continue your answers to any previous questions. If needed, continue on a blank sheet of paper and insert here.

Do not sign section below, until instructed to do so by the Investigator.

Investigator

Date

Applicant

Use reverse side of page for additional data, if needed.

HANOVER COUNTY SHERIFF'S OFFICE - CONFIDENTIAL QUESTIONNAIRE

Do not sign section below, until instructed to do so by the Investigator.

Investigator

Date

Applicant

Use reverse side of page for additional data, if needed.